

SRL NO :

NICCO FINANCIAL SERVICES LIMITED  
CIN: U65993WB1985PLC038746  
'NICCO HOUSE',  
1B & 2 HARE STREET, KOLKATA – 700001  
Ph.: 033 66285000, 66285250 - 55, Fax: 033 22309443  
Website: www.niccogroup.com

ATTENDANCE SLIP

(Please fill the attendance slip & hand it over at the entrance of the meeting hall)

Name of the sole / first named :  
shareholder incld. joint holders, if any

Name of Proxy holder :

Address of sole / first named :  
shareholder

Registered folio no. :  
DP ID / Client ID

Number of shares held :

PLEASE REGISTER YOUR EMAIL ID WITH DP/RTA

I hereby record my presence at the Extra Ordinary General Meeting of Nicco Financial Services Limited being held on Saturday, the 28<sup>th</sup> day of March, 2015 at 2.30 PM at the Registered Office of the Company, Nicco House, 1B & 2 Hare Street, Kolkata – 700 001.

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Signature of Member/Proxy

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Dear Shareholder,

**SUBJECT: PROCESS AND MANNER FOR AVAILING E-VOTING FACILITY**

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility to the members to cast their votes electronically as an alternative to participation at the Extra Ordinary General Meeting to be held on Saturday, the 28<sup>th</sup> day of March, 2015 at 2.30 PM. The Company has engaged the services of National Securities Depository Limited (“NSDL”) to provide e-voting facilities. The e-voting facility is available at the link <https://www.evoting.nsdl.com>

The electronic voting particulars are set out below:

EVEN (E-voting event number)	User ID	Password

The e-voting facility will be available during the following voting period:

Commencement of e-voting	End of e-voting
23 <sup>rd</sup> March, 2015, from 9.00 AM	24 <sup>th</sup> March, 2015, upto 6.00 PM

Please read the instructions printed overleaf before exercising the vote.

Please see overleaf

**The instructions for e-voting are as under:**

- i) User ID and Password for e-voting is provided in the table given on the face of this addendum to EGM Notice. Please note that the Password is an Initial Password.
- ii) National Securities Depository Limited (NSDL) shall also be sending the User-ID and Password, to those members whose shareholding is in the dematerialized form and whose email addresses are registered with the Company / Depository Participant(s). For members who have not registered their email address, can use the details as provided overleaf.
- iii) Launch internet browser by typing the following URL: *https/www.evoting.nsd.com/*
- iv) Click on Shareholder-Login.
- v) Put user ID and password as initial password noted in step (i) above. Click Login.
- vi) Password change menu appears. Change the password with new password of your choice with minimum 8 digit / characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- vii) Home page of e-Voting opens. Click on e-Voting: Active Voting Cycles.
- viii) Select “EVEN” of NICCO FINANCIAL SERVICES LIMITED.
- xi) Now you are ready for e-Voting as Cast Vote page opens.
  - x) Cast your vote by selecting appropriate option and click on “Submit” and also “Confirm” when prompted.
  - xi) Upon confirmation, the message “Vote cast successfully” will be displayed.
  - xii) Once you have voted on the resolution, you will not be allowed to modify your vote.
- xiii) Institutional shareholder (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter, etc., together with attested specimen signature(s) of the duly authorized signatory(ies) who is / are authorized to vote, to the e-mail ID: *indranil.mitra@niccogroupcom* with a copy marked to *evoting@nsdl.co.in*.

Notes:

- I. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for shareholders available at the Downloads section of ***www.evoting.nsd.com***.
- II. If you are already registered with NSDL for e-voting then you can use your existing user ID and password for casting your vote.
- III. The e-voting period commences on 23<sup>rd</sup> March, 2015 (9.00 AM) and ends on 24<sup>th</sup> March, 2015 (6.00 PM).
- IV. The Scrutinizer shall within a period of not exceeding two (2) working days from the conclusion of the e-voting period unlock the votes in the presence of atleast two (2) witnesses not in the employment of the Company and make a Scrutinizer’s Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
- V. The Results shall be declared at the Extra Ordinary General Meeting of the Company. The Results declared along with the Scrutinizer’s Report shall be placed on the Company’s website *www.niccogroup.com* and on the website of NSDL.